

Principal function: To provide ministry outreach by providing safe transportation for church members as well as prospects to attend church sponsored or supported events.

Responsibilities:

- Will ensure that the van committee has the latest driver information such as address, phone numbers, and a copy of their current driver's license.
- Will observe and obey all traffic laws while operating the church van.
- Will not park the church van in a place that would be deemed inappropriate for a church van.
- Will ensure that all passengers follow the van rules.
- Will ensure that the proper vehicle inspections are performed on the church vans.
- Will ensure that the church vans are cleaned upon return from a trip.
- Will ensure that the church vans are not returned from a trip with an empty fuel tank.
- Must maintain the status of insurable by the church's insurance carrier.
- Will ensure that a positive Christian ministry is conducted by the use of the church van.
- Will report any repairs that the vans need to the van committee.
- Will ensure that the van is available and reserved prior to a trip.

